



Board Meeting January 18, 2017 Minutes

Guests: Katy Livingston

Present: Martin Domeij, Cari Lynn Gawletz, Elise Rimbey, Wayne Hind, Ralph Russell, Val Rich, Phil Lefkowitz, David Rostek

Regrets: William Caley

Call to order: 10:05AM

Acceptance of Agenda (Ralph, David – carried)

Consent Agenda (Elise, Phil – carried)

Minutes: December 14, 2016 Minutes

Correspondence

Delegations / Announcements

Reports

1. Financial Report (attached) **(Wayne, Elise – carried)**
2. Librarian's Report (attached) **(Dave, Phil – carried)**
3. Kootenay Library Federation (KLF) Report
4. Friends of the Library Report
Elise Rimbey has replaced William Caley as the liaison between the Library and the Friends.
5. BC Library Trustees Association (BCLTA) Report

Old Business

1. Collective Agreement Update
April 10, 11, and 12, and April 24, 25, and 26 have been provided by Jay Sheran as tentative dates for negotiations on the next Collective Agreement.
2. RDKB Budget Meeting Update
Cari and Martin went before the RDKB on January 3 to discuss our 2017 budget. No decisions were made by the RDKB and Cari and Martin were asked to return at a later date. The portion of the Libraries Act regarding local government appointing a Board member was discussed, and it sounded likely that the RDKB may appoint a Board member. Martin promised that we would provide to the RDKB a draft 2016 Financial Report, and the excerpt from the Libraries Act. David and Cari are working on putting together the draft report, as the one provided to the Board today is not complete.
3. Policy Manual
**Martin, William, Elise, and Cari went through the Policy Manual and made some changes. The new manual was presented to the Board and the changes were discussed.
Motion: to accept the Policy Manual as presented. (Ralph, Val – carried)**

New Business

1. Regrets vs. Absence
Phil expressed the need to have a distinction in the Library's Board Meeting minutes between Board members who have sent their regrets before a meeting, and Board members who are simply absent without notice. It was decided that Cari will send an email to the Board one week prior to the meeting to determine expected attendance.

Motion: Board members who do not RSVP prior to the meeting with their regrets will be marked as Absent in the minutes. (Phil, Val – carried)

It was also discussed that meeting minutes should not be changed after they have been accepted by the Board.

2. Board Recruitment

Nominations for the 2017 Board are due at the special meeting to be held immediately after the next Board meeting (which is scheduled for February 15, 2016 at 10:00AM). Some current Board members will need to be nominated again as they are reaching the end of their two year terms. Martin will contact those who need to do this.

Cari mentioned that we need to consider succession planning. Although there is only one empty seat on the Board, which may be filled by our local government, we do not currently have anyone who has expressed interest in being the next Board Chair. Should Martin no longer be able to carry out his duties as Chair, this could be a problem for us, and is something we should consider for this upcoming Board election. David and Martin said that it is necessary to recruit a more diverse Board.

Questions from the Public

Adjournment

(Ralph, Wayne – carried)

Next Meeting: February 15, 2017 10:00AM