



## Board Meeting April 24, 2017 Minutes

### Guests:

**Present:** Martin Domeij, Cari Lynn Gawletz, Ralph Russell, William Pritchard, Mary Kierans, William Caley, Elise Rimbey

**Regrets:** David Rostek, Michelle Boyd

**Call to order:** 10:00AM

**Acceptance of Agenda (William P., William C. – carried)**

**Consent Agenda (Elise, Ralph – carried)**

*Minutes:* March 15, 2017 Minutes

*Correspondence:*

### Delegations / Announcements

#### Reports

1. Financial Report (attached) **(William P., Mary – carried)**
2. Librarian's Report (attached) **(Elise, William C. – carried)**
3. Kootenay Library Federation (KLF) Report
4. Friends of the Library Report **Friends AGM is on June 10, 2017 at 11:00AM**
5. BC Library Trustees Association (BCLTA) Report

### Old Business

1. Security Issue Update  
**Cari, Martin, and Ben (Cari's husband) have all given statements to the RCMP re: recent security issues. Martin also discussed mental health issues with Constable Thompson. To ensure staff safety, deadbolts will be installed on two of the doors in the staff area of the library to give staff or volunteers a safe space to retreat to if needed. The deadbolts are the type which have a code to unlock them, and staff will be given the code, as well as the Board Chair. Cari will keep the keys. The installation of a pocket door or shutters in the doorway behind the desk has also been discussed, but not decided upon yet.**
2. Labour Negotiations  
**There are no updates at this time as we are waiting for CUPE to complete negotiations for other organisations.**

### New Business

1. Policy Revisions  
**The Policy Committee met to establish a Patron Code of Conduct and made a recommendation to the Board. The Board went through the proposed document point by point. Two minor changes were made: one correction to punctuation, and the addition of "B.C." to specify which Human Rights Code the document points towards  
Motion: To accept the Patron Code of Conduct document with specified changes (William C., Ralph – carried)  
The Policy Committee also reviewed the policies regarding the meeting room. The Committee recommended that some small changes be made to these portions of the Policy Manual. .  
Ralph asked about a grammar decision regarding the use of "they" instead of gendered pronouns, but no changes were made from this point.**

**Motion: to accept the Meeting Room policy as presented (William P., Elise – carried with Ralph opposed)**

**2. Office Furniture**

**Cari asked for permission to purchase a desk and two chairs for the library work room, and to sell the large U shaped desk that is there now and not very efficient.**

**Motion: to give the Library Director permission to spend up to \$900 for office furniture. (Mary, William P. – carried)**

**Questions from the Public**

**Mary Kierans asked if the Code of Conduct should have a condensed form for posters. She brought examples from the Fraser Valley Regional Library for Cari to consider.**

**Adjournment**

**(William C., William P. – carried)**

**Next meeting: Wednesday, May 15 10:00AM**