



Board Meeting September 19, 2018 Minutes

Guests: Les Johnson

Present: Cari Lynn Gawletz, Mary Kierans, Michelle Boyd, David Rostek, Elise Rimbey, William Pritchard, Ralph Russell, Katie Mitchell, Cheryl Ahrens, Chris Jonat

Regrets:

Call to order: 10:03AM

Acceptance of Agenda (Cheryl, Michelle – carried)

Consent Agenda (Cheryl, Michelle – carried)

Minutes: March 28, 2018 Minutes

Correspondence:

Delegations / Announcements

Reports

1. Financial Report (attached) **(Michelle, Cheryl – carried)**
2. Librarian's Report (attached) **(Michelle, William – carried)**
3. Kootenay Library Federation (KLF) Report
4. Friends of the Library Report
5. BC Library Trustees Association (BCLTA) Report

Old Business

1. Friends of the Library Appreciation Event
There is an event planned to celebrate the Friends of the Library on September 22 from 2:00-4:00.
2. Summer Reading Club
There were 90 children registered in the Summer Reading Club this year, and an additional 12 were registered in the Robot Camp. 94 children attended STEAM drop-in sessions on Fridays throughout the summer. Andy Kim the Musical Scientist was the special performer at this year's SRC, and we had 100 people in attendance for his performance.
3. Rick Hansen Audit
An accessibility professional from the Rick Hansen Foundation assessed the library building for all different kinds of accessibility issues in August. His report will be available sometime in October.
4. Grants Update
Applications or inquiries for grants to renovate the library's public washrooms have been so far sent to the Grand Forks & District Credit Union, the Regional District of Kootenay Boundary (for Gas Tax funding), the federal government, and CIBC. When we receive our report from the Rick Hansen Foundation, we will be applying with them as well. We have not yet heard back from any of these.
5. Photocopier
Cari presented updated options for a photocopier replacement, including lease and purchase information. Discussion of this topic was moved to the in-camera portion of the meeting as it related directly to the 2019 budget, which had not yet been approved, and was on the in-camera agenda.

New Business

1. Health & Safety

The library has a Health & Safety Committee comprised of Mary, Cari, and two staff members. They meet quarterly to discuss and solve any safety issues or hazards that become apparent. Cari is working on implementing a health & safety checklist to be completed monthly to help guide the committee.

2. 2017 Reserves Allocation

There was a cash surplus of approximately \$11,000 in 2017 that has not yet been moved to Reserves.

Motion: To move \$5000 from the 2017 surplus into the Building Reserve Fund, and to move \$5000 from the 2017 surplus to the Short Term Bridging Fund. (Katie, Cheryl – carried)

Questions from the Public

Other

Adjournment

10:50