



Board Meeting October 25, 2017 Minutes

Guests: Brandy Buchner, Kelly Davison

Present: Martin Domeij, Cari Lynn Gawletz, Ralph Russell, Michelle Boyd, William Pritchard, Mary Kierans, William Caley, William Caley, David Rostek

Call to order: 10:05AM

Acceptance of Agenda (Elise, David – carried)

Consent Agenda (William P., Michelle – carried)

Minutes: September 20, 2017 Minutes

Correspondence:

Delegations / Announcements

Reports

1. Financial Report (attached) **(Elise, Mary – carried)**
2. Librarian's Report (attached) **(William P., William C. – carried)**
3. Kootenay Library Federation (KLF) Report **Cari attended the semi-annual LDAG meeting on October 20, and Martin, Mary, and Cari attended the Board meeting on October 21, both in Castlegar. The major focus of the board meeting was the potential restructuring of the KLF Board, and action is expected to be taken on this next spring.**
4. Friends of the Library Report **The Friends of the Library are planning many fundraisers this fall and winter, including a jewelry sale, cookie sale, and Santa photos.**
5. BC Library Trustees Association (BCLTA) Report

Old Business

1. Staff Party
Michelle would like to hold the staff and board appreciation party at her home in Christina Lake on Sunday, January 21 from 1:00-3:00PM. A sheet has been posted in the library workroom for everyone to write the names of who will be attending (partners, children, grandchildren, etc) and any food requirements. There was some discussion of doing an official Friends of the Library appreciation event, perhaps immediately preceding the AGM in March.
2. Building
Martin has been in contact with WD Sheet Metal and the City of Grand Forks to discuss the installation of a heat recovery unit to our HVAC system. Initially, the project was supposed to happen in the fall, but it seems to have fallen off the City's radar. Martin is hoping to encourage things to get moving to have the unit installed for this winter. According to WD Sheet Metal, we will need to close the library for a few days for this installation, but staff will still be able to work for the days we are closed.

New Business

3. Approval of Library Director professional development spending
Cari attended a management course in mid-October, for which the Board provided prior spending approval via email. An official motion for the expenditure is required as it exceeds the remainder of the professional development budget for 2017.

Motion: To approve the expenditure of \$2638 for Cari to attend the course How to Become a Better Manager of People in Kelowna on October 16-18. (Martin, Mary – carried)

Questions from the Public

Kelly asked some questions about the staff party logistics, which Michelle answered.

Adjournment

11:16

(Ralph, William C. – carried)

Next meeting: Wednesday, November 15 at 10:00AM