



Board Meeting February 20, 2019 Minutes

Guests: Katy Livingston

Present: Cari Lynn Gawletz, Mary Kierans, David Rostek, Michelle Boyd, Elise Rimbey, Ralph Russell, Chris Jonat, Cheryl Ahrens, William Pritchard

Regrets: Katie Mitchell

Call to order: 10: 01AM

Acceptance of Agenda (Cheryl, William – carried)

Minutes: January 16, 2019 Minutes (Cheryl, Chris – carried)

Correspondence:

Delegations / Announcements

Elise Rimbey will be retiring from the Board following the AGM. She has served for 6 years and we are very grateful for her dedication. The Board formally thanked Elise for her service.

Reports

1. Financial Report (attached) **The Board thanked Cari for implementing a new Financial Statement format. (Cheryl, William – carried)**
2. Librarian's Report (attached) **(Elise, William - carried)**
3. Kootenay Library Federation (KLF) Report
4. Friends of the Library Report
5. BC Library Trustees Association (BCLTA) Report

Old Business

1. Building

The Board discussed the state of the library roof and HVAC system. The HVAC system was scheduled to be installed in 2014, and funds were apparently earmarked for this within the City of Grand Forks budget in that year, but the project was never completed. The library has been told that funding for this project remains set aside, though the project remains uncompleted. The City Council is considering replacing the Library roof as a 2019 capital project.

2. Fundraising

Fundraising for the Washroom Renovation Project has not seen any significant successes since the last Board Meeting. We require an additional \$27,000 for the project to continue. Cari expects to hear from the Rick Hansen Foundation regarding our grant application for \$20,000 at the end of February.

Ralph said that the Building Committee and Board should go ahead with the project now, and keep trying to raise the remainder of the funds while we are working. Cari asked the Board to wait until we hear from the Rick Hansen Foundation, and everyone agreed.

New Business

1. Similar Sized Libraries' Book Budgets

The Board asked Cari to investigate the Books budget line from libraries of a similar size in the province. Cari found 5 other BC public libraries with a service population of 8,000-10,000 people, which were Fernie, Invermere, Kimberley, Kitimat, and Trail. Their budgets for books were: Fernie \$40,000, Invermere \$9,000, Trail \$45,000, Kimberley \$35,000, and Kitimat \$40,000. These numbers show that the average book budget line item (when removing the obvious outlier of Invermere from the equation) for similar libraries is \$40,000. Our library budgeted \$30,000 for books this year, which means we are about 25% behind similar libraries. We will keep this point in mind in future budget negotiations with the RDKB.

Adjournment 11:25