



Board Meeting

17 May 2022 [Call to order 9:03AM](#)

Present [Cari Lynn Gawletz](#), [Mary Kierans](#), [Ellen McDonnell](#), [Cavan Gates](#), [Cheryl Ahrens](#),
[Michelle Boyd](#), [William Pritchard](#), [Stan Halluk](#), [Sandra Shore](#)

Regrets [Cathy Korolek](#), [Chris Jonat](#)

Agenda

Acceptance of Agenda [\(carried\)](#)

Minutes 21 March 2022 [\(carried\)](#) 21 March 2022 Special Meeting [\(carried\)](#) 6 April 2022 [\(carried\)](#)

Correspondence

Delegations / Announcements

[Patty Tracy of Acumen HR presented her compensation analysis report and took questions from board members.](#)

Reports

1. Financial Report (attached) [\(carried\)](#)
2. Librarian's Report (attached) [\(carried\)](#)
3. Kootenay Library Federation (KLF) Report
4. Friends of the Library Report
5. BC Library Trustees Association (BCLTA) Report

Old Business

1. **Committees (for information)**
 - a. Finance (Mary, Chris, Cari)
 - b. Personnel (Mary, Michelle, Chris)
 - c. Collective Bargaining (Mary, Cari, Ellen, Cavan)
 - d. Joint Labour Management (Cari, Mary, and 2 library staff)
2. **Compensation Analysis**
 - a. **Motion: To accept the verbal and written report from Acumen HR for information.** [\(carried\)](#)
3. **Collective Bargaining**
[Collective Bargaining will occur July 26-28. The library has engaged Jay Sharun to assist the board at the bargaining table.](#)
4. **Renovations**
[No dates for renovations are set yet, but planning is underway. Cari will provide the Board with relevant updates as things progress.](#)

New Business

1. **Conditional Donation from Spotlight Films**



Spotlight Films Club is disbanding, and they would like to donate their remaining funds to the library for the purpose of buying DVDs and film performance rights. The donation will be approximately \$8,000.

- a. **Motion: To accept the donation from Spotlight Films Club as described. (carried)**
 - b. **Motion: To create a new reserve fund from the donation from Spotlight Films for purchasing film media and film performance licencing. (carried)**
 - c. **Motion: To allocate \$1000 from the Films Reserve fund to the 2022 "Collection: audio/visual" budget for the purchase of film media. (carried)**
2. **Policy update**
- a. **Motion: To adopt the attached policy changes and additions into the Policy Manual. (carried)**
3. **One-time Provincial Funding**

Background: the Provincial Government has awarded us one-time funding of \$8764.49 for "Emergency Preparedness" and \$26,293.46 for "COVID-19 Relief and Recovery".

- i. **Emergency Preparedness funding**
 1. **Motion: To allocate up to \$1500 to set up cloud backup service for library data. (carried)**
 2. **Motion: To create a new Emergency Preparedness Reserve Fund with remaining funds from the Emergency Preparedness Grant for additional operating hours during times of local emergency. (carried)**
- ii. **COVID-19 Relief and Recovery**
 1. **Motion: to use the \$26,293.46 COVID-19 Relief and Recovery Grant towards the replacement of the library's front doors and service desk. (carried)**
- iii. **Motion: the Library Director may open the library during emergencies for 2022. (carried)**

Questions from the Public

Adjourn 10:58AM